

**GBEAA-E ©**

EXHIBIT

**STAFF CONFLICT OF INTEREST**

**CONFLICT OF INTEREST DISCLOSURE  
PURSUANT TO A.R.S. §§ 38-501 to 511**

**(Instructions)**

1. Employees must file a Conflict of Interest Disclosure within five (5) calendar days after commencing work and at least annually thereafter, either identifying any conflict the employee or the employee's relative has or stating that the employee or the employee's relative has no conflict.
2. All Conflict of Interest Disclosures shall be kept on file at Pinal County School Programs District office.
3. It is the employee's responsibility to update and submit to both District Legal and Human Resources Departments within fifteen (15) calendar days of any new conflict arising after the date of the most recent Disclosure.

**STATEMENT OF CONFLICT**

I, \_\_\_\_\_, do hereby indicate:

1. That I am presently an employee of the Pinal County School Programs;
2. That I (or my relative[s]: \_\_\_\_\_) have a substantial interest in the contract, sale, purchase, decision, investigation, or other matter by the Pinal County School Programs Governing Board as described below.

Identify the contract, sale, purchase, service, decision, investigation, or other matter in which you or your relative may have a "substantial interest" under A.R.S. §§ [38-501](#) to [511](#). (Use as much space as necessary)

Describe the "substantial interest" referred to above. (Use as much space as necessary)

**STATEMENT OF DISQUALIFICATION**

*To be completed if you have a conflict as identified above.*

To avoid any possible conflict of interest under A.R.S. §§ [38-501](#) to [511](#), I will refrain from participating in any manner in the matter identified above.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

**STATEMENT OF NO CONFLICT**

*To be completed only if you do not or your relative does not have a conflict of interest.*

I, \_\_\_\_\_, do hereby indicate that I do not have, and none of my relatives has, a substantial interest in any contract, sale, purchase, service, decision, investigation, or other matter of the Pinal County School Programs.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature